

# WELNEY PARISH COUNCIL

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## WELNEY PARISH COUNCIL

### Annual Meeting of Welney Parish Council.

The meeting was a virtual meeting using the Zoom meeting platform and was held on Tuesday 4<sup>th</sup> May 2021 at 6.00 p.m.

#### MINUTES

1/21 To receive apologies for absence

In attendance: Councillor Harvey, Councillor Barker, Councillor Pratley.

Apologies were received from: Councillor Giles, Councillor Wardle, and Councillor Spikings of the Borough Council.

Councillor Loveday joined the meeting part way through having been unable to establish internet connection at the start.

Councillor Lowry was not in attendance.

2/21 To approve minutes of the previous Annual Meeting of Welney Parish Council

It is understood that due to Covid -19 restrictions no Annual Meeting of the Welney Parish Council was held.

3/21 To receive Declarations of Pecuniary Interest on agenda items

Not Applicable

4/21 Election of a Chairman

It was proposed and seconded with all in favour that Councillor Harvey be elected as Chairman, all were in favour.

5/21 Reports from Chairman / Clerk (if any)

The Clerk read out a report written by the former Chairman Councillor Giles.

Councillor Harvey read out her own report.

The Clerk read out her own report.

6/21 Appointment of Members to Working Parties / Reporting Duties

Councillor Barker	Finance Working Party & Planning Representative
Councillor Giles	
Councillor Harvey	Highways Working Party
Councillor Loveday	Recreational Field Working Party
Councillor Lowry	Highways Working Party
Councillor Pratley	
Councillor Wardle	Communications Working Party

The continuation of the proposed working parties and representations were proposed and seconded with all in favour.

6/21 Appointment of Members to Outside Bodies

Councillor Barker & Councillor Pratley were delegated to the William Marshall Charity as Council representatives.

It was proposed and seconded with all in favour to these delegations to continue.

7/21 Consideration of a Chairmans Allowance (if any)

The Clerk explained that many Parish Councils allow the Chairman to have a small allowance to spend as directed by the Council. The allowance is not paid to the Chairman, but monies ringfenced from the existing budget. Expenditure would not be permitted without Council resolution but allows the Council, for example, to be able to thank volunteers or third parties or hard work and effort.

It was proposed and seconded and resolved that a sum of £50 be allocated for the allowance if the budget allowed.

8/21 Checking of the Inventory of the Asset Register

The Asset Register was proposed and seconded with all in favour.

9/21 Future meeting dates

All meeting dates will have a 7.30pm start time.

1<sup>st</sup> June 2021  
6<sup>th</sup> July 2021  
3<sup>rd</sup> August 2021  
7<sup>th</sup> September 2021  
5<sup>th</sup> October 2021  
2<sup>nd</sup> November 2021  
7<sup>th</sup> December 2021  
4<sup>th</sup> January 2022  
1<sup>st</sup> February 2022  
1<sup>st</sup> March 2022  
5<sup>th</sup> April 2022

The dates were proposed seconded and resolved with all in favour.

10/21 Review of Existing Policies and Procedures

Anti-discrimination policy
Code of Conduct
Complaints Procedure
Communications Policy
Co-option Policy
Disciplinary Policy
Equal Opportunities Policy
(Financial) Risk Assessment
Financial Regulations
Freedom of Information Statement
Model Publication Scheme
Privacy Policy
Standing Orders
Training and Development Policy
Data Protection Policy
Grant Awards Policy

The policies were proposed and seconded with all in favour.

There being no further business the meeting closed at 6.40pm.

Minutes prepared by:  
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